



Effective Lawyering: A Checklist Approach to Legal Writing and Oral Argument

By Austen L. Parrish, Dennis T. Yokoyama

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Effective Lawyering concisely describes useful, yet often neglected, writing techniques. The book has pithy discussions of: (1) ways to avoid recurring, yet frequently overlooked, writing problems; (2) sensible approaches to writing common legal documents; and (3) methods for preparing an oral argument. In addition, it provides the reader with a series of checklists to turn to when undertaking a writing project or preparing for oral argument. This book is for law students and practitioners who want to be refreshed on the fundamentals of effective lawyering: fundamentals that they likely learned the first year of law school, but perhaps have forgotten.

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Editorial Review

Review

Professors Parrish and Yokoyama have written a dandy checklist-oriented writing handbook for lawyers and law students. I m sure I ve given my students every suggestion offered here, but now they have a convenient, user-friendly way to access those suggestions at home or at the office. The handbook is clear, concise, and non-intimidating, written in low-key, plain English. I ll recommend it, and my students might even use it!" -- Prof. Eric B. Easton, Professor of Law and Co-Director, Legal Skills Program, University of Baltimore School of Law

This extremely useful guide for legal writing of all kinds (including briefs, opinion letters, academic writing, and oral argument) presents clear and concise concepts and illustrations for organizing and clarifying what lawyers say in a variety of contexts. This book uses a very helpful format of checklists to improve the writing of all who work in the law students, practicing lawyers, professors and yes, judges too! --Prof. Carrie Menkel-Meadows, Georgetown University Law Center, Co-Editor-In-Chief, Journal of Legal Education

Clear and concise writing is the hallmark of a good lawyer. Professors Parrish and Yokoyama provide sound practical advice to junior attorneys and law students. Effective Lawyering is invaluable for new attorneys. -- Robert H. Philibosian, Partner, Sheppard, Mullin, Richter & Hampton LLP, former Los Angeles County District Attorney and California Chief Deputy Attorney General

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